

Kate Marcus
The Old Courthouse
St Peters Square
Ruthin
Denbighshire
LL15 1AA

Dear Kate Marcus,

Re: Application Outcome - Community Events Infrastructure

Organisation: Ruthin Town Council

Project Name: Ruthin Square Events Electrical Improvements

1. **Confirmation:** I am pleased to inform you that Denbighshire County Council has agreed to award you a grant as set out below. The grant is for to support Electricity point installation at the Ruthin Clock Tower and external to the Old Court House (only), as detailed in your application.
2. **Amount of Grant:** The amount of grant awarded is £1,284 this is based on the costs submitted in your application.
3. **Standard conditions of grant:** You will find enclosed with this Grant Offer letter the Standard Conditions of Grant. The standard conditions of grant are used for every grant award made under the Community Events Infrastructure and are non-negotiable. The standard conditions of grant contain specific provisions with regard to the use of assets acquired, created or improved with capital grant from the Scheme. During the first year following implementation of improvements, events publicity is to state that "Denbighshire County Council has funded infrastructure to support this event".
4. **Accepting the Grant Contract:** The grant contract is conditional upon you, the recipient organisation, fulfilling the requirements of the terms and conditions of grant applied to your project. If you want to accept the grant offer you should return one copy of this letter, signed by the same person who signed the grant application form. If you accept the grant offer, you are committing to meet the requirements of the terms and conditions of grant.
You must sign and return this Grant Contract within one month of this Grant Offer letter date; otherwise this Grant Offer will lapse. An electronic signature is acceptable.
5. **Project Timescale:** You will be given 2 years to complete your project. During this time, you will be required to update us of the progress of the project.
- 6.

- 7. Changes:** If following acceptance of this grant you make significant changes to your project, you must inform us prior to doing so. Upon project completion, you will be asked to submit photographs of the completed project.
- 8. How to Claim:** Funds can be drawn down in instalments or one go. Copies of invoices will need to be submitted along with the attached claim form and bank details form.

If there is anything you are unsure about after reading this Grant Offer letter, please contact Amy Selby/ Fran Rhodes on 01824 708018/712968 or email communitydevelopment@denbighshire.gov.uk .

If you wish to accept this Grant Contract, please return one signed Grant Offer Letter to us. If you do not wish to accept, please advise us so that we can allocate the funds to another applicant.

Yours sincerely

Amy Selby / Fran Rhodes

Swyddog Datblygu Cymunedol / Community Development Officer

If accepting the grant, please sign here and return

Applicant:

Role within Organisation:

Date:

