

Yr Hen Lys

Cofnodion

Dydd Mawrth 4ydd Hydref 2022, hybrid

Yn Yr Hen Lys: Cyng Harris, Menna Jones, Roberts, Williams, Redfern Oakes ac Ellis a Kate Marcus

1. Ymddiheuriadau

Cynghorydd Thomas, Fiona Gale

2. Datganiadau o ddiddordeb

Datganodd y Cyng Redfern Oakes ddiddordeb yn eitem 6 oherwydd buddiant personol.

3. Cofnodion y cyfarfod diwethaf

Cytunwyd

4. Camau Gweithredu heb eu cyflawni

Allweddi i'r Cynghorwyr Redfern Oakes a Menna Jones a Fiona Gale i'w torri. KH i drefnu.

Gwirfoddoli – Mae'r roster gwirfoddoli (dogfen a rennir) ar gael ar hyn o bryd i wirfoddolwyr ei nodi pan fyddant ar gael sy'n lleihau gwaith gweinyddol i KH. O bryd i'w gilydd mae'r ddolen yn cael ei e-bostio i atgoffa gwirfoddolwyr Yr Hen Lys ei fod yno, ond hefyd gan nad yw rhai gwirfoddolwyr yn gallu ei llenwi a byddant yn anfon e-bost at KH pan fyddant ar gael. Gofynnodd y Cyng Redfern Oakes ac Ellis am gael y nodiadau atgoffa hyn hefyd, er mwyn iddynt allu hyrwyddo'r cyfleoedd i bobl eraill.

Gofynnodd y Cyng Harris i aelodau'r pwyllgor gefnogi hyrwyddo'r cyfleoedd gwirfoddoli yn Yr Hen Lys.

Cytunwyd y byddai ymgyrch recriwtio gwirfoddolwyr wedi'i hadnewyddu yn cael ei chreu, gydag e-bost at bob Cynghorydd Tref ac y byddai aelodau pwyllgor TOC yn cefnogi hyn.

Andrethi busnes. Mae'r Cyng Redfern Oakes wedi rhannu crynodeb o'r gwaith hyd yma ar y mater hwn.

5. Adroddiad

Anfonwyd adroddiad at aelodau'r pwyllgor cyn y cyfarfod. Trafodwyd y meysydd canlynol yn fwy manwl:

Roedd pwyllgor yr Hen Lys yn dymuno diolch i Gwiltwyr Dyffryn Clwyd a Chymdeithas Ddinesig Rhuthun a'r Cylch am Arddangosfa Cwilt a Drysau Agored 2022.

Cownter cyfri nifer yr ymwelwyr – gan fod arddangosfa Cwilt a phenwythnos Drysau Agored mor brysur, awgrymwyd gosod cownter i gyfri nifer yr ymwelwyr wrth y fynedfa. *Penderfynwyd: Bydd y Cyng Harris yn ceisio prisiau ac yn eu dosbarthu i'r pwyllgor.*

Awgrymodd y Cyng Redfern Oakes y gallai'r cwilt a ddyluniwyd ar gyfer yr Hen Lys gael ei arddangos fel Coffâd o'r Pandemig. KH i ymchwilio i logisteg hyn.

Dywedodd y Cyng Menna Jones ac Anne Roberts fod y Ffair Ariannu a gynhaliwyd yn TOC mewn cydweithrediad â CCGSDD yn llwyddiant mawr.

Penderfynwyd: KH i roi adborth i CGGSDd a gofyn am ffeiriau ariannu yn yr Hen Lys yn y dyfodol.

Cafwyd trafodaeth am hyrwyddo Rhuthun ymhellach i ffwrdd. Dosbarthwyd dwy daflen am Rhuthun (un cyffredinol am Rhuthun (Bro Rhuthun) ar gyfer 2022 ac un am Drysau Agored 2022 (RADCA)) trwy ddolenni dosbarthu Twristiaeth Gogledd Cymru. Roedd rhaid talu pris llawn am y gwasanaeth hwn, gan nad yw'r un o'r sefydliadau hyn yn aelodau o Dwristiaeth Gogledd Cymru, felly nid oedd y gyfradd ddosbarthu ostyngol ar gael.

Cynigodd y Cyng. Roberts bod Cyngor Tref Rhuthun yn dod yn aelod o Dwristiaeth Gogledd Cymru, fel y gellir dosbarthu taflenni yn y dyfodol am bris gostyngol. Eiliwyd y cynnig hwn gan y Cyng Williams.

Cyng Roberts i ddarganfod costau a manteision aelodaeth i Dwristiaeth Gogledd Cymru.
Penderfynwyd: Pwyllgor yr Hen Lys yn argymhell i Gyngor Tref Rhuthun ymuno â Thwristiaeth Gogledd Cymru.

6. Darpariaeth cynnal a chadw

Pympiau swmp yn y seler – Ar ôl glaw trwm mae'r seler yn gorlifo oherwydd y lefel trwythiad uchel. Mae dau bwmp yn y seler, ond nid yw un yn gweithio. Cynigiodd y Cyng Harris bod crefftwr lleol, Martin Sharp, yn cael ei gyflogi am ddwy awr i drwsio'r pwmp oedd wedi torri. Cytunwyd ar hyn.

Penderfynwyd: Bydd y Cyng Harris yn cyfarwyddo Martin Sharp i drwsio'r pwmp swmp.

Symud swyddfa – Bydd Clerc y Dref a Dirprwy Glerc y Dref yn symud i'r swyddfa ar y llawr gwaelod unwaith y bydd bleindiau a goleuadau pellach wedi'u gosod. Cyng Harris i gael dyfynbrisiau ar gyfer yr eitemau hyn.

7. Groto Nadolig

Yn y cyfarfod blaenorol cytunwyd y byddai'r Hen Lys yn darparu Groto Siôn Corn i grwpiau cymunedol ei ddefnyddio yn ystod cyfnod y Nadolig. Darparodd y Cyng Harris rai cynlluniau arfaethedig o osod y Groto a delweddau o sut y gallai edrych, a fydd yn sicrhau hyblygrwydd parhaus y gofod i ddefnyddwyr eraill.

Gofynnwyd am gyllideb o £250 i dalu am yr addurniadau. Roedd pob aelod yn gytûn.

Penderfynwyd: I glustnodi cyllideb o £250 i'w ddefnyddio ar gyfer addurno'r Groto.

8. Cydweithio Lleol

Nid oedd ymateb wedi'i dderbyn gan Elwyn Edwards i'r ymholiadau gan y pwyllgor hwn a'r Cyngor Tref. Bydd y Cyng Harris yn bwrw ymlaen â'r gwaith papur gyda chymorth Clerc y Dref a Dirprwy Glerc y Dref.

9. Data Dadansoddi Ymwelwyr

Mae KH wedi adolygu'r adroddiad drafft gyda'r Cyng Daniels a bydd yn ei rannu gyda'r Pwyllgor unwaith y bydd y diwygiadau hyn wedi'u gwneud.

O ganlyniad i'r trafodaethau am y dadansoddiad, bydd set fwy manwl o fetrigau yn cael eu casglu gan gynnwys: mathau o lety, demograffeg oedran ymwelwyr (ddim yn rhy benodol, yn hytrach oedran ysgol, pobl ifanc, rhai sydd wedi ymddeol, ac ati).

Roedd awgrymiadau eraill yn cynnwys darparu 'Llyfr Gwesteion Rhuthun' y gallai ymwelwyr ei lenwi eu hunain, neu ddefnyddio cardiau post i gasglu barn pobl am y dref.

10. Dyddiad y cyfarfod nesaf

Dydd Mawrth 1 Tachwedd 2022 am 6.30pm - Hybrid

The Old Courthouse

Minutes

Tuesday 4th October 2022, hybrid

In TOC: Cllrs Harris, Menna Jones, Roberts, Williams, Redfern Oakes and Ellis and Kate Marcus

1. Apologies

Councillor Thomas, Fiona Gale

2. Declarations of interest

Cllr Redfern Oakes declared an interest in item 6 due to a personal interest.

3. Minutes of the last meeting

Agreed

4. Outstanding Actions

Keys for Cllrs Redfern Oakes and Menna Jones and Fiona Gale to be cut. KH to arrange.

Volunteering – The volunteering roster (a shared document) is currently available for volunteers to note when they are available which reduces admin-work for KH. Occasionally the link is emailed out to remind The Old Courthouse volunteers it is there, but also as some volunteers are not able to fill it in and will email KH when they are available. Cllrs Redfern Oakes and Ellis both requested that they also receive these reminders, so they can promote the opportunities to other people.

Cllr Harris requested that members of the committee support in promoting the volunteering opportunities at The Old Courthouse.

It was agreed that a refreshed volunteer recruitment drive would be created, with an email to all Town Councillors and that TOC committee members will support this.

Business rates. Cllr Redfern Oakes has shared a summary of the work to date on this matter.

5. Report

A report was sent to the committee members ahead of the meeting. The following areas were discussed in more detail:

The Old Courthouse committee wished to extend its thanks to Dyffryn Clwyd Quilters and Ruthin and District Civic Association for the Quilt Exhibition and Open Doors 2022.

Footfall counter – as the Quilt exhibition and Open Doors weekend was so busy, it was suggested that a footfall counter is installed on the front door. *Resolved: Cllr Harris will seek prices and circulate to the committee.*

Cllr Redfern Oakes suggested the quilt that had been designed for The Old Courthouse could be displayed as a Commemoration of the Pandemic. KH to investigate the logistics of this.

Cllrs Menna Jones and Anne Roberts advised the Funding Fair hosted at TOC in collaboration with DVSC was a great success.

Resolved: KH to feedback to DVSC and request future funding fairs at The Old Courthouse.

A discussion around promotion of Ruthin further afield took place. Two Ruthin-based leaflets (general Ruthin one (Bro Rhuthun) for 2022 and Open Doors 2022 (RADCA)) were distributed via the North Wales Tourism distribution links. Full price for this service had to be paid, as neither of these organisations are members of North Wales Tourism, so the discounted distribution rate was not available.

It was proposed by Cllr Roberts that Ruthin Town Council become a member of North Wales Tourism, so future leaflets can be distributed at a discounted rate. Cllr Williams seconded this proposal.

Cllr Roberts to find out the costs and benefits of membership to North Wales Tourism.
Resolved: The Old Courthouse committee recommends to Ruthin Town Council join North Wales Tourism.

6. Maintenance provision

Sump pumps in cellar – After heavy rainfall the cellar floods due to the high water table. There are two pumps in the cellar, but one is not working. Cllr Harris proposed that a local tradesperson, Martin Sharp, be employed for two hours to fix the broken pump. This was agreed.

Resolved: Cllr Harris will instruct Martin Sharp to fix the sump pump.

Office move – The Town Clerk and Deputy Town Clerk's move to the ground floor office will proceed once blinds and further lighting have been installed. Cllr Harris to obtain quotes for these items.

7. Grotto

At the previous meeting it was agreed that The Old Courthouse would provide a Santa's Grotto for community groups to use during the festive period. Cllr Harris provided some proposed plans of the Grotto setup and images of how it could look, which will ensure the continued flexibility of the space for other users.

A request for a £250 budget to pay for the decorations was requested. All members were in agreement.

Resolved: A £250 budget be allocated to use for the decoration of the Grotto.

8. Co-work Local

There has been no response from Elwyn Edwards regarding the queries from this committee and the Town Council. Cllr Harris will proceed with the paperwork with assistance from the Town Clerk and Deputy Town Clerk.

9. Visitor Analysis Data

KH has reviewed the draft report with Cllr Daniels and will share with the Committee once these amends have been made.

As a result of the discussions about the analysis, a more refined set of metrics will be captured including: types of accommodation, age demographics of visitors (not too specific, rather school age, young people, retirees, etc).

Other suggestions included providing a 'Ruthin Guestbook' that visitors could fill in themselves, or using postcards to capture people's thoughts on the town.

10. Date of next meeting

Tuesday 1st November 2022 at 6.30pm - Hybrid