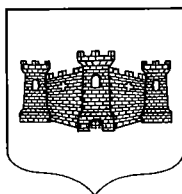


# CYNGOR TREF RHUTHUN

## RUTHIN TOWN COUNCIL

Neuadd y Dref  
Ffordd Wynnstay  
RHUTHUN  
LL15 1AS  
Ffôn: (01824) 703797  
e-bost: [clerc@cyngortrefrhuthun.gov.uk](mailto:clerc@cyngortrefrhuthun.gov.uk)



Town Hall  
Wynnstay Road  
RUTHIN  
LL15 1AS  
Tel: (01824) 703797  
e-mail: [clerk@ruthintowncouncil.gov.uk](mailto:clerk@ruthintowncouncil.gov.uk)

*Clerc y Dref / Town Clerk: Sandra Williams*

Eich Cyf/Your Ref:

Ein Cyf/Our Ref:

Dyddiad/Date:

16 January 2018

To the Town Mayor and Councillors  
**Rhuthun Town Council**

Dear Member

You are requested to attend an Ordinary Meeting of **RHUTHUN TOWN COUNCIL** to be held in the **Council Chamber, County Hall, Rhuthun** on **MONDAY, 22 JANUARY 2018** at **7:00p.m.** The business to be transacted thereat is as set out in the agenda below.

Yours sincerely

*Sandra Williams*

Sandra Williams, **Town Clerk**

### **AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **DISCLOSURE OF INTERESTS**  
Disclosures of personal and pecuniary interest in items of business listed below.
3. **MAYOR'S REPORT**
4. **MEMBERS' REPORTS**
5. **MINUTES OF THE PREVIOUS ORDINARY MEETING**  
To receive and confirm as correct the minutes of the Ordinary Meeting of the Council held on 18 December 2017.
6. **MATTERS ARISING**
7. **MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE**  
To receive the minutes of the meetings held on 18 December 2017 and 8 January 2018.
8. **MINUTES OF THE AMENITIES COMMITTEE**  
To receive the minutes of the meetings held on 8 January 2018.
9. **MINUTES OF THE DONATIONS SUB-COMMITTEE**  
To receive the minutes of the meeting held on 15 January 2018.

- 10. MINUTES OF THE STAFFING SUB-COMMITTEE**  
To receive the minutes of the meeting held on 15 January 2018.
- 11. BARCLAYS BANK RUTHIN BRANCH**  
To discuss the Town Council's response following the announcement that the branch is to close on Friday, 20 April 2018.
- 12. UPDATE REGARDING THE OLD COURTHOUSE**  
To receive details about the latest developments regarding the Old Courthouse.
- 13. REQUEST FOR FINANCIAL ASSISTANCE – DENBIGHSHIRE MUSIC CO-OPERATIVE**  
To consider a request for £2,000.00 towards Denbighshire Youth Brass Band's visit to the European Youth Championships in Holland in May 2018 to represent Wales.
- 14. COMMEMORATION OF THE CENTENARY OF THE END OF THE FIRST WORLD WAR**  
To consider arrangements for commemoration of the centenary of the end of WW1 in Ruthin.
- 15. OFFICE PHOTOCOPIER CONTRACT**  
To consider two 5 year photocopier rental options from Canda Copying Ltd.
- 16. RENEWAL OF DOMAIN NAMES**  
To consider renewal of the domain names [ruthintowncouncil.gov.uk](http://ruthintowncouncil.gov.uk) and [cyngortrefrthun.gov.uk](http://cyngortrefrthun.gov.uk) at a cost of £69.00 + VAT each for two years or to register for a [.gov.wales](http://.gov.wales) and a [.llyw.cymru](http://.llyw.cymru) new domain names, at a cost of £109 + VAT for each domain name.
- 17. ZURICH INSURANCE**  
To consider the renewal premium from Zurich Insurance for 2018-19 at £4,566.45 (inclusive of Insurance Premium Tax of £489.26).
- 18. RESERVES POLICY**  
To adopt a formal Reserves Policy for Ruthin Town Council.
- 19. FINANCIAL ESTIMATES 2018-19**  
To receive draft estimates for the financial year ending 31 March 2019 from the Town Clerk.
- 20. FINANCIAL STATEMENT**  
To receive and approve the financial statement of the Responsible Financial Officer for the period ending 31 December 2017.

**21. ACCOUNTS FOR PAYMENT**

To approve the payment of the following items:

5121	SLCC	Renewal of Clerk's SLCC membership	£165.00
5122	Ruthin Cricket Club	Financial assistance towards outdoor nets	£700.00
5123	Wales Audit Office	Audit of Accounts 2016/17	£234.00
5124	Sandra Williams	Christmas stamps	£15.60
5125	Fineline	Mayor's Christmas cards	* £142.60
D.D.	BT Business	Phone and broadband services	* £112.69
B.T.	Cllr. Jim Bryan	Mayor's Christmas comforts	£40.00
5126	Matthew Butt	PA hire for New Year's Eve event	£300.00
5127	HMRC	Income tax and National Insurance	£274.90
5128	Marian Rees	Simultaneous translation	* £180.00
D.D.	Canda Copying Ltd	Photocopier rental and minimum copies	* £129.14
5129	Canda Copying Ltd	Additional black and white copies	* £27.88
5130	Canda Copying Ltd	Additional colour copies	* £26.23

5131	NMWALC	2 lunches at 19.01.18 quarterly meeting	£32.00
5132	Cambrian Woodland Services	Supply, install, remove and dispose of Ruthin town Christmas trees 2017	* £1,222.00

(The items marked with an \* above include recoverable V.A.T. of £347.09)

**22. DATE OF NEXT MEETING**

To confirm the date of the next meeting of the Town Council as Monday, 26 February 2018.

